

Ministry Intern

JOB DESCRIPTION

About King's Church

King's Church exists to make Jesus known in Washington, DC through enduring presence that brings personal conversion, purposeful living, and community connection. Located in the heart of Washington, DC, we are a growing church committed to biblical preaching, meaningful community, and intentional discipleship. Our desire is to see the gospel transform lives throughout the DMV and beyond through the faithful proclamation of God's Word and the ordinary means of grace.

As our church continues to grow, we are seeking a Ministry Intern who desires hands-on experience serving within the local church while supporting ministries, discipling people, developing as a leader, and helping meet the practical needs of a growing congregation.

Position Type

Full-Time

Compensation & Benefits

- Stipend
- Flexible work schedule
- Ministry and professional development opportunities

Position Summary

The Ministry Intern will serve alongside the staff of King's Church and gain broad, hands-on experience in the day-to-day work of local church ministry. This role is designed for someone who desires to grow in ministry leadership while taking meaningful responsibility within the life of a growing church.

Rather than focusing exclusively on one ministry area, the Ministry Intern will serve across a variety of ministries and initiatives based on the needs of the church. Responsibilities will include supporting Sunday gatherings, church-wide ministries and events, King's Church Collective, discipleship, and other ministry projects.

This is not simply an observational internship. The Ministry Intern will be expected to take ownership of assigned responsibilities, develop relationships within the congregation, serve wherever needed, and contribute meaningfully to the ministry of King's Church.

The ideal candidate is spiritually mature, relationally strong, hard-working, teachable, dependable, and eager to grow through both ministry responsibility and intentional investment from church leaders.

Primary Responsibilities

Sunday Ministry Support

- Serve consistently on Sundays and assist with the practical needs of weekly gatherings.
- Play a significant role in Sunday setup and teardown, including physical and manual work.
- Support Sunday ministry teams and leaders wherever additional help is needed.
- Assist with special Sunday elements including baptisms, membership Sundays, events, and other church-wide initiatives.
- Help create a welcoming, organized, and distraction-free environment for members and visitors.
- Demonstrate flexibility and a willingness to serve wherever needed during Sunday gatherings.
- Support church staff and ministry leaders in executing assigned Sunday ministry responsibilities.

Church-Wide Ministry Support

- Support ministries and initiatives across King's Church based on current needs and priorities.
- Assist staff and ministry leaders with planning, preparation, communication, logistics, and execution of ministry initiatives.
- Help execute church-wide events, including the church-wide wiffleball tournament, classes, leadership gatherings, and special services.
- Take ownership of assigned projects and ensure they are completed effectively and on time.
- Assist ministry leaders with volunteer coordination and communication when needed.
- Serve as a flexible ministry resource for staff and ministry leaders as new needs arise.

King's Church Collective

- Help lead and develop King's Church Collective, our ministry to interns and young professionals serving in Washington, DC.
- Build relationships with interns and young adults throughout the city.
- Help plan and execute KCC gatherings, events, and discipleship opportunities.
- Disciple 3-4 interns on a weekly basis through individual meetings for encouragement, spiritual growth, and connection.
- Recruit and develop volunteers to help strengthen the ministry.
- Help develop strategies for reaching and connecting new interns with King's Church and the broader Christian community in Washington.
- Work with church leadership to shape the long-term vision and effectiveness of KCC.

Discipleship & Congregational Ministry

- Build meaningful relationships with members and attendees of King's Church.
- Regularly meet with individuals for discipleship, encouragement, and spiritual growth.
- Meet frequently with an elder for discipleship, counsel, and spiritual growth.
- Meet weekly with the Director of College and Intern Ministry for coaching, accountability, and ministry direction.
- Participate actively in a King's Church small group and sit under wise teaching from small group leaders.
- Sit under wise teaching from pastors during Sunday worship.
- Help connect newer attendees into relationships, small groups, service opportunities, and the broader life of the church.
- Learn to care for people well while recognizing when needs should be elevated to pastors or other ministry leaders.

Ministry Development

A significant purpose of this position is to provide meaningful exposure to the work of local church ministry and opportunities for continued growth.

The Ministry Intern will:

- Receive regular coaching and feedback from church staff.
- Participate in staff meetings and ministry planning.
- Gain experience working alongside pastors, directors, ministry leaders, and volunteers.
- Develop skills in discipleship, leadership, communication, event execution, volunteer development, and ministry organization.
- Receive opportunities for theological and ministry development.
- Be given increasing responsibility as competency, character, and leadership capacity are demonstrated.
- Gain exposure to the various responsibilities and challenges involved in serving a growing local church.

Qualifications

Spiritual Qualifications

- Demonstrates a growing and vibrant relationship with Jesus Christ.
- Demonstrates Christian character consistent with the expectations of ministry leadership.
- Fully supports and models the doctrine, mission, vision, and values of King's Church.
- Is a member of a local church.
- Demonstrates humility, teachability, integrity, and a servant-hearted approach to ministry.
- Has a genuine desire to disciple others and contribute to the health and growth of the local church.

Experience & Skills

Event planning and interpersonal leadership are the highest-priority skills for this role.

- **Strong event-planning skills, including coordinating logistics, volunteers, and execution.**
- **Strong interpersonal leadership skills, with the ability to build relationships, lead teams, and develop volunteers.**
- Dependable, organized, and able to follow through on responsibilities.
- Willingness to take initiative and solve problems.
- Ability to manage multiple responsibilities and priorities.
- Comfortable working both independently and collaboratively.
- Willingness to perform practical, physical, and behind-the-scenes ministry tasks.
- Demonstrated ability or desire to disciple and develop others.
- Previous experience serving in a local church or Christian ministry preferred.
- Clear verbal communication and the ability to handle routine written communication.
- Theological education is helpful but not required.

Reporting Structure

Reports To

- Director of College and Intern Ministry

Works Closely With

- Operations Directors
- Pastoral Staff
- Church Staff
- Ministry and Volunteer Leaders

Schedule & Expectations

This is a full-time ministry position averaging approximately 40 hours per week.

This position offers a flexible work schedule, coordinated with the Director of College and Intern Ministry around ministry responsibilities and agreed priorities.

Consistent Sunday availability is an important expectation of the position. The Ministry Intern will regularly participate in Sunday setup, ministry execution, and teardown except during approved time away.

Because church ministry often includes evening and weekend events, the weekly schedule may vary based on ministry needs. Staff will work with the Ministry Intern to establish appropriate rhythms of work and rest throughout the week.

Why This Role Matters

King's Church desires to develop the next generation of faithful Christian leaders while also strengthening the ministries necessary to serve a growing congregation.

The Ministry Intern will have the opportunity to learn ministry by doing ministry: serving people, discipling others, executing events, solving problems, supporting church leaders, and taking meaningful responsibility within the life of the church.

At the same time, this position gives King's Church additional ministry capacity across a growing number of ministries and initiatives.

Our desire is that the Ministry Intern would not only help King's Church accomplish its mission but would leave this season with greater theological depth, ministry experience, leadership capacity, and love for the local church.